



**Specifications for
Statewide Contract (SWC) 370
Uniform, Linen, & Dust Control Rental Services
Event #32110-12124
State of Tennessee
Department of General Services,
Central Procurement Office (CPO)**

A. Scope of Contract:

The purpose of this contract is to supply the State and Authorized Users with rental and laundry services for uniform, linen, and dust control. Contractor must submit descriptive literature and technical specifications covering the products offered upon request.

The Statewide contract(s) for uniform, linen, and dust control is essential to the State and Authorized Users in order to preform daily duties and provide services to the public. Contractor is expected to deliver quality products in a timely manner and regularly communicate with Authorized Users to ensure that needs are adequately met.

B. Definitions:

ASTM	American Society for Testing Materials.
Authorized Users	Shall have the meaning ascribed to it in Terms And Conditions Section 8.3.-
CFR	Code of Federal Regulations.
Contract Administrator	Contractor's main point of contact at the Central Procurement Office (CPO).
CPSC	Consumer Product Safety Commission
Fill Rates	The percentage rate in which an order is completely delivered by the Contractor and received by the Authorized User.
FR	Federal Register
Inventory	Inventory shall mean all rental items required for the operation of the facility during a rental period, including those in use, in the Authorized User's stock, and being laundered. Rejected items as detailed in section C.5. and C.6. shall not be included in Inventory counts.

JCAHO	Joint Commission on Accreditation of Healthcare Organizations
Rental Protection Assurance	Rental Protection Assurance shall mean a program which covers the cost of any and all lost, damaged, or ruined items provided by the Authorized User through the assessment of a fixed percentage fee of the rental period's base cost added to the rental period's invoice.
U.S.C.	United States Code
Wear and Tear	Deterioration that occurs over time with the use of the cleaning solvents and cleaning equipment. Such deterioration could be caused by exposure to the elements, time or ordinary and reasonable use of the item.

C. General Contract Information and Requirements:

1. Contractor shall provide all labor, materials, transportation, and equipment required for the rental services to and from the various serviced facilities throughout the State of Tennessee and the Military bases located in Catoosa, Georgia and Fort Campbell, Kentucky.
2. This contract is divided into three Categories:
 - a. Uniform/Garment
 - b. Linens
 - c. Dust Control
3. This Contract will provide a set amount of Inventory for participating facilities. The Inventory amounts will be unique for each location depending on their needs. Contractor will coordinate with each Authorized User to determine initial Inventory amounts to be provided under the Contract.
 - a. Authorized User and Contractor MUST have documentation for agreed upon Inventory amounts for each location using the Contract. Contractor shall send Inventory number documentation to the Contract Administrator for each State facility serviced under the Contract. Any updates to this documentation must be provided to the Contract Administrator.
 - b. Amounts may be adjusted throughout the duration of the Contract. Authorized Users must provide Contractor a 30-day notice for any Inventory adjustments. Authorized Users shall include any additional backup or extra Inventory needs in their set Inventory amounts.
 - c. Authorized Users may request items for special events with a 30-day notice provided. Contractor may be unable to meet requests for special events when a 30-day notice has not been provided. All items for the special event must be returned to Contractor on the pick-up date following the event. Inventory amounts will be temporarily adjusted for the rental period beginning with delivery of the special event items and ending with pick-up of the returned items.
4. Contractor and each State facility using this Contract must have an annual meeting/Inventory audit. This meeting must take place within the first quarter of each Contract year during the

Contract term.

- a. A second annual optional meeting may be requested by Authorized User or Contractor and shall be completed upon request at a mutually agreed upon time.
 - b. For each Inventory audit, Attachment 1 SWC 370 Inventory Audit Sheet must be completed and sent to the CPO Contract Administrator.
5. Pick-up and delivery of laundered products shall be on a weekly basis, or on a recurring schedule mutually agreed upon between the Contractor and Authorized User. The scheduled delivery shall be during the facility's operational hours Monday - Friday excluding legal holidays proclaimed by the Commissioner of the Department of Human Resources. Pick-up and delivery time shall be mutually agreed upon, within a set time frame, between the Authorized User and the Contractor.
 - a. The Authorized User and Contractor shall complete delivery sign-in sheets, provided as Attachment 2, in order to keep permanent record as proof of delivery of clean products and pick-up of soiled products.
 - b. The State-provided delivery detail sheet must be filled out and signed by Authorized User and Contractor. This document will include:
 - 1) Date
 - 2) Time
 - 3) Delivery details/notes
 - 4) Names and signatures from both parties
 - c. Contractor must pick-up dirty items and deliver clean replacement items on the agreed upon schedule. Contractor must communicate any delays in pick-ups/deliveries to Authorized User within twelve (12) hours. If Contractor does not pick-up dirty items and/or deliver clean replacement items for a scheduled pick-up/delivery within five (5) business days of the originally scheduled date, then the items that were not picked up will be considered rejected items for that delivery period and the Authorized User will not be responsible for the payment of those items, unless a mutually agreed upon alternative has been made. If a mutual agreement has been made the details shall be documented on the State-provided delivery details sheet and signed by both parties.
 - d. Contractor must fill a minimum of 80% of each order by the delivery date agreed upon by both the Authorized User and Contractor with the remaining 20% filled within 48 hours after agreed upon delivery date. Contractor must maintain a 90% quarterly delivery Fill Rate, measured per location, to maintain good standing on the contract.
 - e. Contractor must furnish items that meet current specifications and are deemed to be in good condition by the Authorized User. In accordance with the Rental Protection Assurance program detailed below, the Contractor shall be required to replace all items that become worn or discolored due to normal Wear and Tear or defective workmanship at no additional cost to the Authorized User. Additionally, any lost or damaged items must be replaced at no additional cost to the Authorized User.
 - f. Contractor will be notified of deliveries with High Reject Volumes and will be allotted 24 hours to deliver items that meet the requirements. High Reject Volumes are defined as quantities equal to or greater than a third of an order. Reasons for rejected items include, but are not limited to, items that are stained, soiled, ripped, torn, or have holes in the material. Failure to deliver items within 24 hours will count against the Contractor's quarterly delivery Fill Rate. Contractor will only charge only for delivered items deemed to be in good condition by the Authorized User.
6. The Contractor shall invoice in accordance with Terms and Conditions Section 6.4. Contractor

shall bill only for Inventory items minus any rejected items delivered by the Contractor including, but not limited to, items that are stained, soiled, ripped, torn, or have holes in the material.

- a. Invoice discrepancies must be addressed and resolved within thirty (30) days of receiving the complaint.
- b. Contractor shall provide a Rental Protection Assurance program to cover the cost of any and all lost, damaged, or ruined items provided by the Authorized User. The Contractor may charge for the Rental Protection Assurance program as a fixed percentage fee of the rental period's base cost added to the rental period's invoice. Lost, damaged, or ruined items will not be billed to the Authorized User separately. The Authorized User will not pay any additional cost for these items outside of the accepted Rental Protection Assurance amount.

D. Uniform/Garment Specifications:

Sub-Sections 1 through 6 below provide information specific to the rental, laundry, delivery, and pick-up of uniforms/garments for the State of Tennessee and Authorized Users. Sub-Sections 7 through 24 below provide specifications for each individual uniform/garment. All uniforms/garments must meet or exceed the minimum specifications below.

1. Upon award of contract, the Contractor shall have an authorized official representative visit each Authorized User to gain a precise garment measurement of each individual employee for which the Authorized User is renting a uniform/garment.
 - a. Authorized Users shall provide a list of all current employees needing a uniform/garment. A mutually agreed upon time shall be prearranged by the Authorized User and the awarded Contractor for the accomplishment of this task. Authorized Users may permit an employee to opt-out of the Contractor-provided measurement session; however, Authorized User must provide precise measurements in accordance with the Contractor's instructions for any such employee.
 - b. Contractor shall deliver new garments no longer than four (4) weeks from the date measurements were taken.
 - c. Size changes will be done by the awarded Contractor at a mutually agreeable time, should the employee need an adjustment, at no additional charge to the State. Turnaround time for replacement garments due to size change and the ordering of new garments for new employees shall not exceed two (2) weeks.
2. Uniform shirts, pants, and shorts shall be available from the Contractor in both men's and women's sizes. Contractor shall offer uniform/garment sizes ranging from XS through 4X and sizes 4 through 24 for women; and from S through 4X and waist 28" through 56" for men.
3. Uniform/Garment colors will be chosen by the Authorized User from among the Contractor's color offering.
4. Contractor must furnish new garments for the entire contract period. Like-new garments are unacceptable.
 - a. The Contractor shall be required to replace all items that become worn or discolored due to normal Wear and Tear, defective workmanship or shrinkage with new garments at no additional cost to the Authorized User in accordance with the Rental Protection Assurance program.

- b. Rental Protection Assurance will cover the replacement cost of damaged garments due to abuse or job-related incidents.
 - c. The Contractor shall be responsible for removal of stains from garments or provide new, replacement garments at no additional cost to the Authorized User.
 - d. The Contractor shall be responsible for any repair or mending of garments to the level of industry standard serviceability at no additional cost to the Authorized User.
 - e. The Contractor shall furnish the Authorized User with repair tags at each drop-off site. Turnaround time after reporting needed repairs by the Authorized User to the Contractor shall not exceed two (2) business weeks or ten (10) business days.
5. Each employee's garments shall be delivered on hangers grouped together with a twist tie or other binding material to each Authorized User. Pants and jackets can either be pressed or steam tunneled, shirts shall be pressed only. Garments submitted by the Authorized User for laundry that are not returned during the scheduled delivery, are to be delivered within forty-eight (48) hours of the missed scheduled delivery.
 6. The per unit of measure for rental and laundry service of uniforms/garments are as follows:

Apron	1 Apron	1 Each
Chef Coat	1 Coat	1 Each
Chef Coat (Executive)	1 Coat	1 Each
Cook Shirt	1 Shirt	1 Each
Coveralls	1 Coverall	1 Each
Housekeeper Smock	1 Smock	1 Each
Jacket	1 Jacket	1 Each
Kitchen Smock	1 Smock	1 Each
Lab Coat	1 Coat	1 Each
Pants	1 Pair of Pants	1 Each
Polo Shirt	1 Shirt	1 Each
Scrub Pant	1 Scrub Pant	1 Each
Scrub Top	1 Scrub Top	1 Each
Shirt	1 Shirt, Long or Short Sleeve	1 Each
Shorts	1 Pair of Shorts	1 Each

7. **Jacket:**

a. Specifications:

Material:	65% Polyester/ 35% Combed Cotton, 7.5 oz., Twill Permanent Press Finish
	65% Polyester/ 35% Combed Cotton, 7.5 oz., Poplin Permanent Press Finish
	45% Polyester/ 55% Combed Cotton, 7.5 oz., Twill Permanent Press Finish
	45% Polyester/ 55% Combed Cotton, 7.5 oz., Poplin Permanent Press Finish
Color:	To be determined by Authorized User from among the Contractor's color offering
Style:	Waist Length Jacket with adjustable waist band, adjustable sleeve band cuff, permanent lined with nylon face on 3/32 inch foam with liner.
Pockets:	Two (2) front chest pockets with secure flap or protective closures, two hand

	warmer front pockets
Zipper:	#44 brass zipper.
Thread:	#70 Polyspun Polyester Thread

- b. All jackets are to be furnished with an embroidered identification label above the right-hand pocket with a single name. An Identification label shall be affixed in the rear of the jacket just below the collar matching the employee name with the uniform to ensure garment is returned to employee after each cleaning of garment.

8. Uniform Shirt:

- a. Men's and Women's Shirt Specifications:

Material:	65% Polyester/ 35% Combed Cotton, 4.2 oz., Twill Short Sleeve, Permanent Press Finish
	65% Polyester/ 35% Combed Cotton, 4.2 oz., Poplin, Short Sleeve Permanent Press Finish
	65% Polyester/ 35% Combed Cotton, 4.2 oz., Twill, Long Sleeve Permanent Press Finish
	65% Polyester/ 35% Combed Cotton, 4.2 oz., Poplin, Long Sleeve Permanent Press Finish
Color:	To be determined by Authorized User from among the Contractor's color offering
Collar:	Short, shirt type with a #30 denier polyester inner lining.
Pockets:	Two (2) chest pockets with button closure (no flaps).
Buttons:	Six (6) buttons on the front facing and one in each sleeve cuff (on long sleeve shirts).
Thread:	#70 Polyspun Polyester Thread

- b. The shirts shall be short and/or long sleeve as requested by the Authorized User at the time of the initial measurement. Authorized User's may order a combination of short sleeve and long sleeve shirts during their initial rental order to rent for the duration of the contract period.
- c. All shirts are to be furnished with an embroidered identification label above the right-hand shirt pocket with a single name. Identification label shall be affixed in the rear of the collar matching the employee name with the garment to ensure garment is returned to employee after each cleaning of garment.
- d. The Authorized User's emblem patch shall be furnished by the Contractor and sewn on the shirts. Authorized Users may request embroidery services and/or up to two (2) emblem patches and two (2) identification labels to be sewn on shirts. See Attachment 4 for identification label and State emblem sample. Identification Labels and emblems may vary by in size, design, and location placement on the garments.
- e. Authorized Users will furnish the dimensions and artwork for their emblem(s) and/or identification labels to the Contractor at the time of order.

9. Uniform Pants:

- a. Men's and Women's Pants Specifications:

Material:	65% Polyester/ 35% Combed Cotton, 7.5 oz. Twill, Permanent Press Finish
Color:	To be determined by Authorized User from among the Contractor's color offering

Pockets:	Two (2) Slack Style Front Pockets, Two (2) Set-in Hip Pockets
Waistband Lining:	50% Polyester Fiber/ 50% Cotton
Zipper Fly:	#44 Brass Zipper
Waist Closure:	Metal Gripper, Hook or Button
Thread:	#70 Polyspun Polyester Thread

- b. All stress points shall be bar tacked reinforced on all pants and shorts.
- c. Identification labels on all pants and shorts shall be affixed on the outside of waistband matching the employee name with the uniform to ensure garment is returned to employee after each cleaning of garment.

10. **Oversize Uniform Pants:**

a. Men's and Women's Oversize Pants Specifications:

Material:	65% Polyester/ 35% Combed Cotton, 7.5 oz. Twill, Permanent Press Finish
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Two (2) Slack Style Front Pockets, Two (2) Set-in Hip Pockets
Waistband Lining:	50% Polyester Fiber/ 50% Cotton
Waist:	Side Elastic Waist Inserts (men's) or Half Elastic Back (women's)
Zipper Fly:	#44 Brass Zipper
Waist Closure:	Metal Gripper, Hook or Button
Thread:	#70 Polyspun Polyester Thread

- b. All stress points shall be bar tacked reinforced on all pants and shorts.
- c. Identification labels on all pants and shorts shall be affixed on the outside of waistband matching the employee name with the uniform to ensure garment is returned to employee after each cleaning of garment.

11. **Standard Uniform Shorts:**

a. Men's and Women's Shorts Specifications:

Material:	65% Polyester/ 35% Combed Cotton, 7.5 oz. Twill, Permanent Press Finish
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Two (2) slack style front pockets, two (2) set-in hip pockets
Waistband Lining:	50% Polyester Fiber/ 50% Cotton
Waist Closure:	Metal Gripper, Hook or Button
Zipper Fly:	#44 Brass Zipper
Thread:	#70 Polyspun Polyester Thread

- b. All stress points shall be bar tacked reinforced on all pants and shorts.
- c. Identification labels on all pants and shorts shall be affixed on the outside of waistband matching the employee name with the uniform to ensure garment is returned to employee after each cleaning of garment.

12. **Cargo Uniform Shorts:**

a. Men's and Women's Cargo Short Specifications:

Material:	65% Polyester/ 35% Combed Cotton, 7.5 oz. Twill, Permanent Press
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	Finish
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Two (2) slack style front pockets, two (2) set-in hip pockets, two (2) cargo pockets with hidden zipper closure
Waistband Lining:	50% Polyester Fiber/ 50% Cotton
Zipper Fly:	#44 Brass Zipper
Waist Closure:	Metal Gripper, Hook or Button
Thread:	#70 Polyspun Polyester Thread
Brand:	Dickies or equivalent

- b. All stress points shall be bar tacked reinforced on all pants and shorts.
- c. Identification labels on all pants and shorts shall be affixed on the outside of waistband matching the employee name with the uniform to ensure garment is returned to employee after each cleaning of garment.

13. **Polo Shirt:**

a. Specifications:

Material:	Birdseye knit 100% Polyester
	100% Combed Cotton
	50% Polyester/ 50% Cotton
Color:	To be determined by Authorized User from among the Contractor's color offering
Collar:	Coordinating Birdseye collar
Pockets:	Left Chest pocket
Buttons:	Three button placket
Thread:	#70 Polyspun Polyester Thread

- b. The Authorized User's emblem patch shall be furnished by the Contractor and sewn on the shirts. Authorized Users may request embroidery services and/or up to two (2) emblem patches and two (2) identification labels to be sewn on shirts.
- c. Identification label shall be affixed in the rear of the collar matching the employee name with the garment to ensure garment is returned to employee after each cleaning of garment.

14. **Insulated Coveralls:**

a. Specifications:

Material:	100% Cotton Duck, 10 oz., Lining: Polyester/ Nylon
	65% Polyester/ 35% Cotton, 7.5 oz., Twill
Insulation:	Medium Weight Polyfill (Quilted to Nylon)
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Two (2) chest pockets, two front pockets, two back pockets with closure
Sleeves:	Hemmed with Adjustable Cuffs
Waist:	Elastic Waist Insert
Zipper:	(#44) Brass Zipper, Full Two Way Zip Front, Full Length Brass Zipper on Legs
Thread:	#70 Polyspun Polyester Thread

- b. Insulated Coveralls are to be action back or pleated back for range of motion. All stress points shall be bar tacked reinforced.

- c. Identification label shall be affixed in the rear of the collar matching the employee name with the garment to ensure garment is returned to employee after each cleaning of garment.

15. **Standard Coveralls:**

a. Specifications:

Material:	65% Polyester/ 35% Cotton, 7.5 oz., Poplin, Short Sleeve
	100% Cotton, Short Sleeve
	65% Polyester/ 35% Cotton, 7.5 oz., Poplin, Long Sleeve
	100% Cotton, Long Sleeve
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Two (2) chest pockets, two front pockets, two back pockets with closure
Sleeves:	Hemmed with adjustable Cuffs
Waist:	Elastic Waist Insert
Zipper:	(#44) Brass Zipper, Full Zip Front
Thread:	#70 Polyspun Polyester Thread

- b. Standard Coveralls are to be action back or pleated back for range of motion. All stress points shall be bar tacked reinforced.
- c. Identification label shall be affixed in the rear of the collar matching the employee name with the garment to ensure garment is returned to employee after each cleaning of garment.

16. **Housekeeper Smock:**

a. Specifications:

Material:	80% Polyester/ 20% Cotton Twill, Front Gripper Snap Closure
	80% Polyester/ 20% Cotton Poplin, Front Gripper Snap Closure
	80% Polyester/ 20% Cotton Twill, Front Button Closure
	80% Polyester/ 20% Cotton Poplin, Front Button Closure
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Two (2) front pockets
Sleeves:	Short sleeve
Collar:	Lined collar with notched lapel
Thread:	#70 Polyspun Polyester Thread

- b. Identification label to be affixed in the rear of the collar matching the employee name with the garment to ensure garment is returned to employee after each cleaning of garment.

17. **Scrub Suit:**

a. Scrub Top Specifications:

Material:	65% Polyester/ 35% Cotton Twill
	65% Polyester/ 35% Cotton Poplin
Color:	To be determined by Authorized User from among the Contractor's color offering
Pocket:	Left Chest pocket

Collar:	V-Neck
Thread:	#70 Polyspun Polyester Thread

b. Scrub Pants Specifications:

Material:	65% Polyester/ 35% Cotton Twill Permanent Press Finish
	65% Polyester/ 35% Cotton Poplin Permanent Press Finish
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Cargo pockets, utility pocket
Waistband Lining:	Drawstring 50% Polyester Fiber, 50% Cotton
Thread:	#70 Polyspun Polyester Thread

- c. Identification label shall be affixed to the scrub top in the rear of the V-neck matching the employee name with the garment to ensure garment is returned to employee after each cleaning of garment.
- d. Identification label shall be affixed to the Scrub pants on the outside of waistband matching the employee name with the uniform to ensure garment is returned to employee after each cleaning of garment.

18. **Lab Coat:**

a. Specifications:

Material:	80% Polyester/ 20% Cotton Twill, Front Gripper Snap Closure
	80% Polyester/ 20% Cotton Poplin, Front Gripper Snap Closure
	80% Polyester/ 20% Cotton Twill, Front Button Closure
	80% Polyester/ 20% Cotton Poplin, Front Button Closure
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Left chest patch pocket and two (2) lower patch pockets
Collar:	Lined with Notched Lapel
Thread:	#70 Polyspun Polyester Thread

19. **Apron:**

a. Specifications:

Material:	Polyester, Cotton or Poly/Cotton blend
Style:	Bib Style
Color:	White or Black
Pocket:	Patch pocket with center divide and reinforced stress points
Fastener:	Fabric Tie

20. **Kitchen Smock:**

a. Specifications:

Material:	80% Polyester/ 20% Cotton Twill, Front Gripper Snap Closure
	80% Polyester/ 20% Cotton Poplin, Front Gripper Snap Closure
	80% Polyester/ 20% Cotton Twill, Front Button Closure
	80% Polyester/ 20% Cotton Poplin, Front Button Closure
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Two (2) lower patch pockets
Collar:	Lined collar with notched lapel

Thread:	#70 Polyspun Polyester Thread
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21. **Cook's Shirt:**

a. Specifications:

Material:	65% Polyester/ 35% Cotton Twill, Front Gripper Snap Closure
	65% Polyester/ 35% Cotton Poplin, Front Gripper Snap Closure
	65% Polyester/ 35% Cotton Twill, Front Button Closure
	65% Polyester/ 35% Cotton Poplin, Front Button Closure
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Left chest patch pocket
Collar:	Lined

22. **Chef Coat:**

a. Specifications:

Material:	100% Cotton or 65% Polyester, 35% Cotton Twill, Front Gripper Snap Closure
	100% Cotton or 65% Polyester, 35% Cotton Poplin, Front Gripper Snap Closure
	100% Cotton or 65% Polyester, 35% Cotton Twill, Front Button Closure
	100% Cotton or 65% Polyester, 35% Cotton Poplin, Front Button Closure
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Left chest patch pocket and left sleeve thermometer pocket
Collar:	Stand Up Collar
Cuffs:	Vented

23. **Executive Chef Coat:**

a. Specifications:

Material:	100% Cotton Twill, Cloth Covered Buttons with two (2) internal jigger buttons
	65% Polyester/ 35% Cotton Twill, Cloth Covered Buttons with two (2) internal jigger buttons
	100% Cotton Poplin, Cloth Covered Buttons with two (2) internal jigger buttons
	65% Polyester/ 35% Cotton Poplin, Cloth Covered Buttons with two (2) internal jigger buttons
Color:	To be determined by Authorized User from among the Contractor's color offering
Pockets:	Left chest inset pocket and left sleeve thermometer pocket
Collar:	Stand Up Collar
Front:	Double Breasted
Cuffs:	Vented

- b. Identification label shall be affixed in the rear of the collar matching the employee name with the garment to ensure the garment is returned to employee after each cleaning of garment.

24. **Cook/Chef Pants:**

a. Men's Specifications:

Material:	65% Polyester/ 35% Cotton Twill
	100% Cotton Twill
	65% Polyester/ 35% Cotton Poplin
Color:	To be determined by Authorized User from among the Contractor's color offering
Waist:	Side Elastic

b. Women's Specifications:

Material:	65% Polyester/ 35% Cotton Twill
	100% Cotton Twill
	65% Polyester/ 35% Cotton Poplin
Color:	To be determined by Authorized User from among the Contractor's color offering
Waist:	Full Elastic

E. Linen Specifications:

Sub-Sections 1 through 4 below provide information specific to the rental, laundry, delivery, and pick-up of linen for the State of Tennessee and Authorized Users. Sub-Sections 5 through 24 below provide specifications for each individual linen. All linen must meet or exceed the minimum specifications below.

- Contractor is required to use washing formula proven to be effective in producing maximum soil removal, whiteness/ color retention, minimum of tensile strength loss with a clean, fresh smell.
- Laundered items are to be folded, bundled, and wrapped in packages convenient in size to handle prior to delivery. Bundled sizes shall be determined by mutual agreement by the Authorized User and Contractor.
- Upon contract award, Contractor will deliver linen cart(s) with non-marking casters at no charge, to the Authorized User's location in accordance with the specifications below. Carts must be furnished by the Contractor and must be rust-free, clean, and in good condition. Cleaned, bundled linen will be returned by Contractor to designated areas in carts with non-marking casters, covered in polyethylene.
- The per unit of measure for rental and laundry service of linen are as follows:

Blanket Spread	1 Each
Blanket, Thermal	1 Each
Clothing Protector/Bib, Adult	1 Each
Gown, Patient/Hospital	1 Each
Mat, Bath	1 Each
Napkin, Large	1 Each
Pad, Grill	1 Each
Pillowcase, Standard and King	1 Each
Sheets, Fitted, Twin, Full, Queen, and King	1 Each
Sheets, Flat, Twin, Full, Queen, and King	1 Each

Sheets, Contour, Twin	1 Each
Tablecloth, All Sizes	1 Each
Towel, Bar Towel	1 Each
Towel, Soda Towel	1 Each
Towel, Bath	1 Each
Towel, Hand	1 Each
Towel, Pool	1 Each
Underpad	1 Each
Washcloth, Standard	1 Each

5. **Patient/Hospital Gown:**

a. Specifications:

Material:	55% Cotton/45% Polyester
Sizes:	44" length with 60" sweep
	45" length with 66" sweep
Type:	Angle Back opening with generous overlap
Ties:	Ties at Neck and Waist
Sleeves:	Raglan sleeves

6. **Clothing Protector/Bib:**

b. Specifications:

Material:	85% Cotton/ 15% Polyester, 12 oz., Terry Cloth
Sizes:	Adult
Ties:	Ties at Neck

7. **Pool Towels:**

a. Specifications:

Material:	100% Cotton
	50% Polyester/ 50% Cotton
Minimum Size:	30" x 60" 2 Ply Cotton 9 lb.
Color:	Solid colored towel or white towel with colored stripe(s)

8. **Bath Towels:**

a. Specifications:

Material:	84% Cotton/ 16% Polyester
	100% Cotton
Minimum Size:	27" x 54"
Color:	White

9. **Washcloths:**

a. Specifications:

Material:	84% Cotton/ 16% Polyester
	100% Cotton
Minimum Size:	12" x 12"
Color:	White

10. **Hand Towels:**

a. Specifications:

Material:	84% Cotton/ 16% Polyester
	100% Cotton
Minimum Size:	16" x 28"
Color:	White

11. **Bath Mats:**

a. Specifications:

Material:	100% Cotton
Minimum Size:	18" x 24"
Color:	White

12. **Fitted Sheets:**

a. Specifications:

Material:	60% Cotton/ 40% Polyester, Muslin
Thread Count:	Minimum 200
Size:	Twin, Full, Queen, and King
Colors:	White, Tan, Beige

13. **Flat Sheets:**

a. Specifications:

Material:	60% Cotton/ 40% Polyester, Muslin
Thread Count:	Minimum 200
Size:	Twin, Full, Queen, and King
Colors:	White, Tan, Beige

14. **Contour Sheets:**

a. Specifications:

Material:	55% Combed Cotton/ 41% Polyester/ 4% Spandex
Thread Count:	Minimum 200
Size:	Twin
Colors:	White

15. **Pillowcase:**

a. Specifications:

Material:	60% Cotton/ 40% Polyester, Muslin
Thread Count:	Minimum 200
Size:	Standard and King
Colors:	White, Tan, Beige

16. **Underpads:**

a. Specifications:

Material:	Cotton/ Polyester Blend, Twill
Size:	32" x 36"

17. **Blanket, Thermal:**

a. Specifications:

Material:	100% Cotton
Size:	60" x 90"
Color:	White

18. **Blanket Spread:**

a. Specifications:

Material:	55% Cotton/ 45% Polyester
Size:	74" x 100"
Color:	White

19. **Tablecloths:**

a. Specifications:

Material:	100% Polyspun
Sizes: <i>[all required]</i>	52" x 52"
	52" x 114"
	54" x 54"
	54" x 120"
	61" x 61"
	71" x 71"
	81" x 81"
	85" x 85"
Colors:	Black, White

20. **Napkins:**

a. Specifications:

Material:	100% Polyspun
Size:	21" x 21"
Colors:	Black, White, Burgundy, Blue, Red, Green, Beige, Yellow

21. **Bar Towels:**

a. Specifications:

Material:	100% Cotton, Terry
Minimum Size:	15" x 18"
Colors:	White

22. **Soda Towels:**

a. Specifications:

Material:	100% Cotton, Herringbone
Minimum Size:	15" x 25"
Colors:	White

23. **Pad, Grill:**

a. Specifications:

Material:	100% Cotton
Minimum Size:	9" x 16"

Colors:	White
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24. **Linen Carts:**

a. Specifications:

Container:	Poly Bulk Cart
Dimensions:	27.5" x 47" x 66"
Casters:	Four (4) 6" Casters

b. Picture of a sample cart provided in Attachment 4

F. Dust Control Specifications:

Sub-Sections 1 through 4 below provide information specific to the rental, laundry, delivery, and pick-up of dust control items for the State of Tennessee and Authorized Users. Contractor shall bill only for products in the possession of the Authorized User. Sub-Sections 5 through 13 below provide specifications for each individual dust control item. All dust control items must meet or exceed the minimum specifications below.

1. Excluding the microfiber products, all other products must be chemically treated with a compound that has the affinity to pick up and hold the dirt, while also having an antimicrobial additive to inhibit the growth and spread of environmental bacteria and to reduce contamination in areas where used.
2. In instances when products are used by health care organizations and providers, the Contractor shall provide the following:
 - a. Contractor will provide wash formulas including bacteriostat, temperatures, and time required to effectively reduce the probability of pathogenic microorganisms in all products.
 - b. Contractor will furnish culture report no more than quarterly, to health care organizations and/or providers to ensure sanitary laundry and cleanliness standards meeting or exceeding Joint Commission on Accreditation of Healthcare Organizations (JCAHO) and all board and state requirements.
 - c. Upon Request, Contractor shall provide the Authorized User with an inventory control method for storage of soiled products pending Contractor pick-up.
 - d. Contractor shall furnish an exposure control plan when contracting with health care organizations and providers as described in the general authority citation for 29 CFR part 1910 subpart z, authority sec. 4,6 and 8 of the Occupational Safety and Health Act of 1970 (29 U.S.C. 653,655,657); Secretary of Labor's order no. 12-71 (36 FR 8754), 8-76 (41 FR 25059); 9-83 (48 FR 35736), 1-90 (55 FR 9033), 6-96 (62 FR 111), 3-2000 (65 FR50017), as applicable; and 29 CFR part 1911.
3. Contractor shall comply with all rules and regulations of all regulating authorities and shall provide all reports necessary to keep the Authorized User in compliance with all rules and regulations of all regulating and inspecting authorities.
4. The per unit of measure for rental and laundry service of dust control are as follows:

Dust Mops, 24in frame	1 Each
Dust Mops, 36in frame	1 Each
Dust Mops, 48in frame	1 Each
Walk Off Mats, Rubber Back, 3ft x 5ft	1 Each

Walk Off Mats, Rubber Back, 4ft x 6ft	1 Each
Walk Off Mats, Rubber Back, 3ft x 10ft	1 Each
Scraper Mats, Rubber, 3ft x 5 ft	1 Each
Shop Towels, 18in x 18in	50 per Pack
Shop Towels, 18in x 30in	50 per Pack
Wiping Cloth (Terry), 16in x 19in	25 per Pack
Wiping Cloth (Terry), 22in x 44in	25 per Pack
Fender and Seat Cover, 18in x 72in	1 Each
Microfiber Mops, 18in frame	1 Each
Microfiber Mops, 24in frame	1 Each
Microfiber Towels, 16in x 16in	1 Each

5. **Dust Mops:**

a. Specifications:

Sizes:	24" Frame
	36" Frame
	48" Frame

- b. Frames must be supplied to the Authorized User by the Contractor at no additional charge.

6. **Scraper Mats:**

a. Specifications:

Material:	Rubber; Made up of at least 10% recycled content
Sizes:	3' x 5', minimum of 3/8" thick with a size tolerance of +/- 2% on length and width
Backing:	Cleated Rubber in widths of 3" and 4"

- b. Mats must pass both the ASTM D2859 and CPSC FF 1-70 surface flammability tests.

7. **Walk-off Mats:**

c. Specifications:

Material:	Made up of at least 10% recycled content
Sizes:	3' x 4', minimum of 3/8" thick with a size tolerance of +/- 2% on length and width
	4' x 6', minimum of 3/8" thick with a size tolerance of +/- 2% on length and width
	3' x 10', minimum of 3/8" thick with a size tolerance of +/- 2% on length and width
Weight:	18 oz. per sq. yd.
Backing:	Cleated Rubber in widths of 3" and 4"

- d. Mats must pass both the ASTM D2859 and CPSC FF 1-70 surface flammability tests.

8. **Shop Towels:**

a. Specifications:

Material:	100% Cotton
Sizes:	18" x 18"
	18" x 30"
Packaging:	Minimum quantity of 50 per pack

9. **Wiping Cloths:**

a. Specifications:

Material:	100% Cotton
Sizes:	16" x 19"
	22" x 44"
Packaging:	25 per pack

10. **Fender:**

a. Specifications:

Size:	36" x 60"
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11. **Seat Cover:**

a. Specifications:

Size:	54" x 60"
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12. **Microfiber Mops:**

a. Specifications:

Sizes:	18" Frame
	24" Frame

- b. Frames must be supplied to the Authorized User by the Contractor at no additional charge.

13. **Microfiber Towels:**

a. Specifications:

Size:	16" x 16"
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